

Notes for Authors

Proceedings of the CCP4 Study Weekend 2004

1. Submission

Authors should submit their paper *via the web* at <http://journals.iucr.org/d/services/conferenceproceedings.html>. Papers are expected to be submitted by the end of the meeting on **5 January 2004**.

2. Manuscript preparation

2.1. File formats

The manuscript should be prepared using Word, T_EX or L^AT_EX. Authors are encouraged to use the templates available from the Editorial Office by e-mail (med@iucr.org), by ftp (from the 'templates' directory at <ftp://ftp.iucr.org>) or on the WWW at <http://journals.iucr.org/d/services/authorservices.html> where full instructions are given.

Figures should be prepared in PostScript, encapsulated PostScript or TIFF formats. The resolution of bitmap graphics should be a minimum of 600 d.p.i.

For submission, the text and figures should be provided as a single Word/RTF, PostScript or PDF file. Once the paper is accepted separate source files for the text and figures should be uploaded at the URL provided by the Co-editor.

2.2. General

Contributions will be published as full-length papers and should not exceed six journal pages (~6000 words). The paper should conform to the general editorial style of *Acta Crystallographica Section D*.

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The title should be short and informative. The contact author should provide an e-mail address and a fax number. The e-mail address will be used for editorial communications and despatch of electronic proofs and reprints.

2.4. Abstract and synopsis

All contributions must be preceded by an *Abstract* in English. The *Abstract* should be no more than 200 words and it should make no reference to tables, diagrams or formulae contained in the body of the paper. Literature references in the *Abstract* are discouraged but if a reference is unavoidable it should be sufficiently full within the *Abstract*

for unambiguous identification, e.g. [Jones (2001). *Acta Cryst.* **D57**, 1–10].

Authors should supply a synopsis of no more than two sentences for inclusion in the contents listing of the journal.

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The International System of Units (SI) is used except that the ångström (symbol Å, defined as 10⁻¹⁰ m) is generally preferred to the nanometre (nm) or picometre (pm) as the appropriate unit of length. Recommended prefixes of decimal multiples should be used rather than '× 10ⁿ'.

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Figures should be prepared using one of the file formats listed in §2.1.

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Tables which are produced in Word should be prepared using the Word table editor.

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Displayed mathematical equations which are produced in Word should be prepared using the Word equation editor.

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2.10. References

References to published work must be indicated by giving the authors' names followed immediately by the year of publication, e.g. Neder & Schulz (1998) or (Neder & Schulz, 1998). Where there are three or more authors the reference in the text should be indicated in the form Smith *et al.* (1998) or (Smith *et al.*, 1998) *etc.* All authors should be included in a full list at the end of the paper. This list should be arranged alphabetically and conform with the following style:

Andrews, M. D., Wright, H. E. & Clarke, S. A. (2001). In preparation.

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Collaborative Computational Project, Number 4 (1994). *Acta Cryst.* **D50**, 760–763.

Crowther, R. A. (1972). *The Molecular Replacement Method*, edited by M. G. Rossmann, pp. 173–178. New York: Gordon and Breach.

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