

Notes for Authors
Proceedings of the ICCBM9 Conference**1. Submission for refereeing**

Authors should submit **three copies** of the paper, accompanied by a signed Transfer of Copyright Agreement form (Appendix A). Contributions should conform to the general editorial style of *Acta Crystallographica Section D*.

Manuscripts should be submitted to:

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Every effort should be made to ensure that the submission is made either on or before the opening day of the conference. **Papers received after 25 March 2002 will not be accepted for publication.**

At the acceptance stage authors will be required to submit an electronic publication-ready copy (see Appendix B).

2. Length of contributions

Papers should be no more than **six** pages in publication-ready format. This equates to approximately 5000 words including figures and tables (a standard figure equates to 250 words).

3. Manuscript preparation**3.1. File formats**

The manuscript should be prepared according to the instructions in Appendix B.

Authors should use the special ICCBM9 templates available from the Editorial Office by e-mail (lj@iucr.org) or by ftp (see the iccbm9 folder in the 'templates' directory at [ftp.iucr.org](ftp://ftp.iucr.org)). Figures should be prepared in PostScript, encapsulated PostScript or TIFF formats.

3.2. Title and authors

The title should be short and informative. The contact author should provide an e-mail address and a fax number. The e-mail address will be used for editorial communications and despatch of electronic reprints.

3.3. Abstract

The *Abstract* should state concisely the principal results obtained. Ordinarily 100 words will suffice. It should make no reference to tables, diagrams, or formulae contained in the body of the paper. Literature references in an *Abstract* are discouraged. If a reference is unavoidable, it should be sufficiently full within the *Abstract* for unambiguous identification, e.g. [Smith (2001), *Acta Cryst.* D57, 21–31].

3.4. Units

The International System of Units (SI) is used except that the angstrom (symbol Å, defined as 10^{-10} m) is generally preferred to the nanometre (nm) or picometre (pm) as the appropriate unit of length. Recommended prefixes of decimal multiples should be used rather than ' $\times 10^n$ '.

3.5. Figures

Figures should be prepared using one of the file formats listed in §3.1. Each diagram must also be provided in 'hard-copy' form, as detailed upon submission. Colour or greyscale figures should be provided as glossy prints; laser printer or photocopier output will generally be unsatisfactory for colour reproduction. Inclusion of colour will be at the discretion of the Editors.

3.6. Tables

Tables produced in Word should be prepared using the Word table editor.

3.7. Mathematics

Authors submitting in Word should use the Word equation editor to prepare displayed mathematical equations.

3.8. Multimedia

Multimedia additions to a paper are welcomed and will be made available via **Crystallography Journals Online**. Please contact the Editorial Office for submission details.

3.9. References

References to published work must be indicated by giving the authors' names followed immediately by the year of publication, e.g. Neder & Schulz (1998) or (Neder & Schulz, 1998). Where there are three or more authors the reference in the text should be indicated in the form Smith *et al.*

(1998) or (Smith *et al.*, 1998) *etc.* All authors should be included in a full list at the end of the paper. This list should be arranged alphabetically and conform with the following style:

Andrews, M. D., Wright, H. E. & Clarke, S. A. (2001). In preparation.

Brünger, A. T. (1992). *X-PLOR. Version 3.1. A System for X-ray Crystallography and NMR*. Yale University, Connecticut, USA.

Collaborative Computational Project, Number 4 (1994). *Acta Cryst.* D50, 760–763.

Crowther, R. A. (1972). *The Molecular Replacement Method*, edited by M. G. Rossmann, pp. 173–178. New York: Gordon and Breach.

Note that **inclusive** page numbers must be given.

4. Crystallography Journals Online

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4.1. Electronic status information

Authors may obtain information about the current status of their papers *via* the WWW at <http://journals.iucr.org/services/status.html>.

4.2. Reprints

After publication the correspondence author will be able to download the electronic reprint of the published article, free of charge. Authors will also be able to order printed reprints at the proof stage.

5. Contact information

Contact details for the IUCr Editorial Office in Chester are as follows:

**The Managing Editor
International Union of Crystallography
5 Abbey Square
Chester CH1 2HU
UK**

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APPENDIX A

**International Union of Crystallography
Transfer of Copyright Agreement**

Title of Article (*Please type or use capital letters*)

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Authors (*Please type or use capital letters*)

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Copyright to the above article is hereby transferred (except as otherwise required by national laws†) to the International Union of Crystallography, effective if and when the article is accepted for publication in *Acta Crystallographica*, *Journal of Applied Crystallography* or *Journal of Synchrotron Radiation*. In addition to reproduction in conventional printed form your article will be stored electronically. Your assignment of Copyright signifies your agreement to the journal making arrangements to include your paper in document delivery services, CD-ROMs and electronic databases, etc., worldwide. This transfer of copyright also applies to data submitted in machine-readable form. However, the authors reserve the following:

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The signed statement must be received before the article can be accepted for publication. Requests for further information should be sent to the Executive Secretary of the Union.

† In this case please give further details overleaf.

For use of the International Union of Crystallography only.

M. E. Reference	Coeditor No.	Issue	Journal
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This form may be photocopied.

APPENDIX B

Instructions for electronic publication-ready papers

All papers will be printed in publication-ready format. Publication-ready copy should be prepared according to the following instructions. Please read these carefully, as publication-ready copy that does not conform to these instructions will be returned for correction.

- (1) The paper should be submitted according to the ICCBM9 Notes for Authors. You do not need to prepare the publication-ready copy until your paper has been **accepted** by the Editor.
- (2) The maximum length of publication-ready copy permitted for these proceedings is **six** pages.
- (3) Use the ICCBM9 electronic templates for the preparation of your publication-ready copy. Figures and tables should be included in their correct positions.
- (4) The electronic templates (L^AT_EX and WORD) are available by ftp from the address ftp.iucr.org in the directory 'templates/d/iccbm9'. The styles shown below are already set up in these templates.
- (5) The style of a publication-ready paper for the ICCBM9 Proceedings is shown on the following pages. The detailed typographic specifications are as follows:

Layout details

Page size (text area):	183 × 238 mm
Column width:	88 mm
Space between columns:	7 mm

Fonts, spacing and WORD template styles

		WORD template styles
Title:	12 pt bold Arial or Helvetica	IUCr article title
Authors:	10 pt bold Arial or Helvetica	IUCr author section
Affiliations:	<i>9 pt oblique Arial or Helvetica</i>	IUCr affiliation list
Abstract:	9 pt Times Roman	IUCr abstract
Keywords:	8 pt bold Arial or Helvetica	IUCr keywords
Headings		
Level 1:	8 pt bold Arial or Helvetica, aligned left	IUCr heading 1
Level 2:	8 pt bold Arial or Helvetica, aligned left	IUCr heading 2
Level 3:	8 pt bold Arial or Helvetica, aligned left	IUCr heading 3
Text:	9 pt Times Roman	IUCr body text
References:	8 pt Times Roman	IUCr references
Figure captions:	8 pt Times Roman	IUCr figure caption
Table captions:	8 pt Times Roman	IUCr table caption
Table text:	7 pt Times Roman	IUCr table text
Footnotes:	8 pt Times Roman	IUCr footnote text

If you do not have Arial or Helvetica fonts available, please use another sans-serif font.

(6) Once your paper has been accepted, the Editor will ask you to provide (a) an electronic version of the final publication-ready paper as a L^AT_EX or WORD file including figures in their correct positions, (b) originals of all figures and (c) electronic versions of all figures in PostScript, Encapsulated PostScript or TIFF format. Please send the material to the Editor (not the Editorial Office) in a rigid card envelope to ensure it is not damaged in the post.

(7) When the publication-ready copy has been approved by the Editor, it will be forwarded to the Editorial Office in Chester for publication.

